



Web of Science

PROCESSO DE SOLICITAÇÃO DE INDEXAÇÃO NAS SUAS BASES

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Catálogo na Fonte

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O que é o Web of Science?

- ▶ *“O Web of Science é um site que fornece acesso baseado em assinatura a vários bancos de dados que fornecem dados abrangentes de citações para muitas disciplinas acadêmicas diferentes. Foi originalmente produzido pelo Institute for Scientific Information e atualmente é mantido pelo Clarivate Analytics.” (WIKIPEDIA, 2019).*

O que é o ESCI?

- ▶ O **Emerging Sources Citation Index** é um índice de citação produzido desde 2015 pela Thomson Reuters e agora pela Clarivate Analytics. Segundo a editora, o índice inclui "publicações revisadas por pares de importância regional e em campos científicos emergentes".
- ▶ Observou-se que entre os bancos de dados produzidos pelo Clarivate Analytics, o **Emerging Sources Citation Index** é o mais fácil de ser aceito para o processo de indexação. (WIKIPEDIA, 2019).

O que é indexado

Os seguintes tipos de literatura são indexados:

- ▶ livros acadêmicos,
- ▶ periódicos revisados por pares,
- ▶ artigos originais de pesquisa,
- ▶ resenhas,
- ▶ editoriais,
- ▶ cronologias,
- ▶ resumos e outros itens.

As disciplinas incluídas neste índice são:

- ▶ agricultura, ciências biológicas, engenharia, ciências médicas e da vida, ciências físicas e químicas, antropologia, direito, ciências da biblioteca, arquitetura, dança, música, cinema e teatro.

Seis bancos de dados de citações englobam a cobertura das disciplinas acima. (WIKIPEDIA, 2019).

Quais são as suas principais coleções?

A coleção principal do **Web of Science** consiste em seis bancos de dados on-line:

- ▶ O **Science Citation Index Expanded** abrange mais de 8.500 periódicos notáveis, abrangendo 150 disciplinas. A cobertura é do ano de 1900 até os dias atuais.
- ▶ O **Índice de Citações em Ciências Sociais** abrange mais de 3.000 periódicos em disciplinas de ciências sociais. A faixa de cobertura é do ano de 1900 até os dias atuais.
- ▶ O **Índice de Citações de Artes e Humanidades** abrange mais de 1.700 revistas de artes e humanidades a partir de 1975. Além disso, também são cobertas 250 grandes revistas de ciências científicas e sociais.
- ▶ O **Índice de Citações de Fontes Emergentes [ESCI]** abrange mais de 5.000 periódicos de ciências, ciências sociais e humanidades.
- ▶ O **Book Citation Index** cobre mais de 60.000 livros selecionados editorialmente a partir de 2005.
- ▶ **Índice de Citações de Procedimentos de Conferências** abrange mais de 160.000 títulos de conferências nas Ciências, desde 1990 até os dias atuais

Descrição das Etapas e Critérios de Avaliação

Description of Evaluation Steps and Criteria

Initial Triage

The principal purpose of this triage step is to ensure unambiguous identification of the journal submitted for evaluation and to know who to contact if we have any queries or concerns. There is no embargo period for re-submission if a journal does not pass initial triage.

ISSN

The journal must have a registered ISSN that is verifiable on the ISSN database (<https://portal.issn.org/>) and is clearly and consistently displayed on all journal platforms (electronic and/or print). If both print and electronic ISSNs are present both should be provided.

Journal Title

The journal must have a distinct title that is aligned with the registered ISSN, the journal's stated scope, published content, and community demographic (editorial board and authors). The title should be consistently displayed at the article, issue (if present), journal, and website level.

Journal Publisher

The publisher name must be clearly defined, and a verifiable, physical address (not P.O. Box) for the publisher's business offices must be provided. If there is a society affiliation or ownership, this should be stated, and verifiable contact information must be provided.

Journal URL

Where both online and print editions are available, it is mandatory to provide the journal URL and full-text access details of current content.

Content Access

The Web of Science Group must have full access to the published content with all necessary permissions to view that content. The Web of Science Group will provide IP ranges if needed.

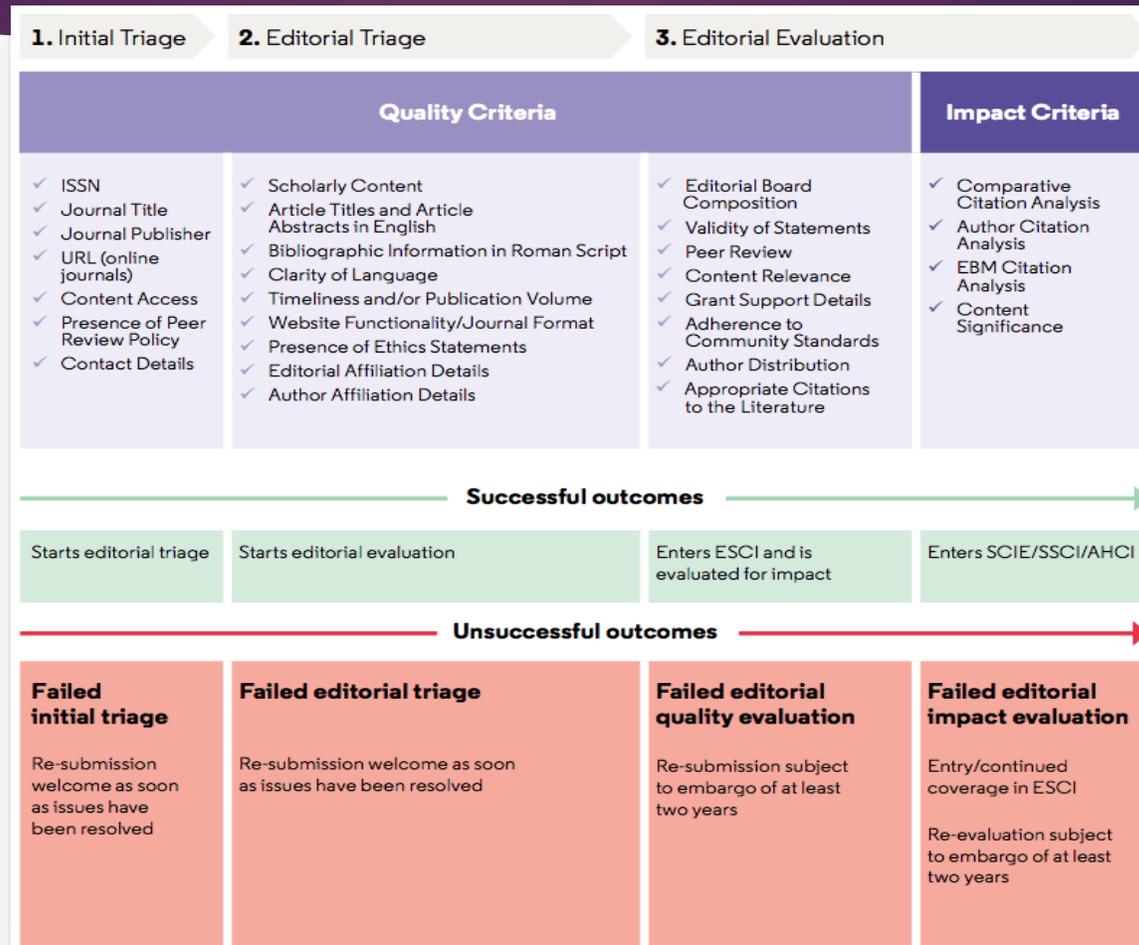
Presence of Peer Review Policy

The journal must provide a readily accessible, clear statement of the commitment to peer-review and/or editorial oversight of all published content. Primary research articles must be subject to external peer review.

Contact Details

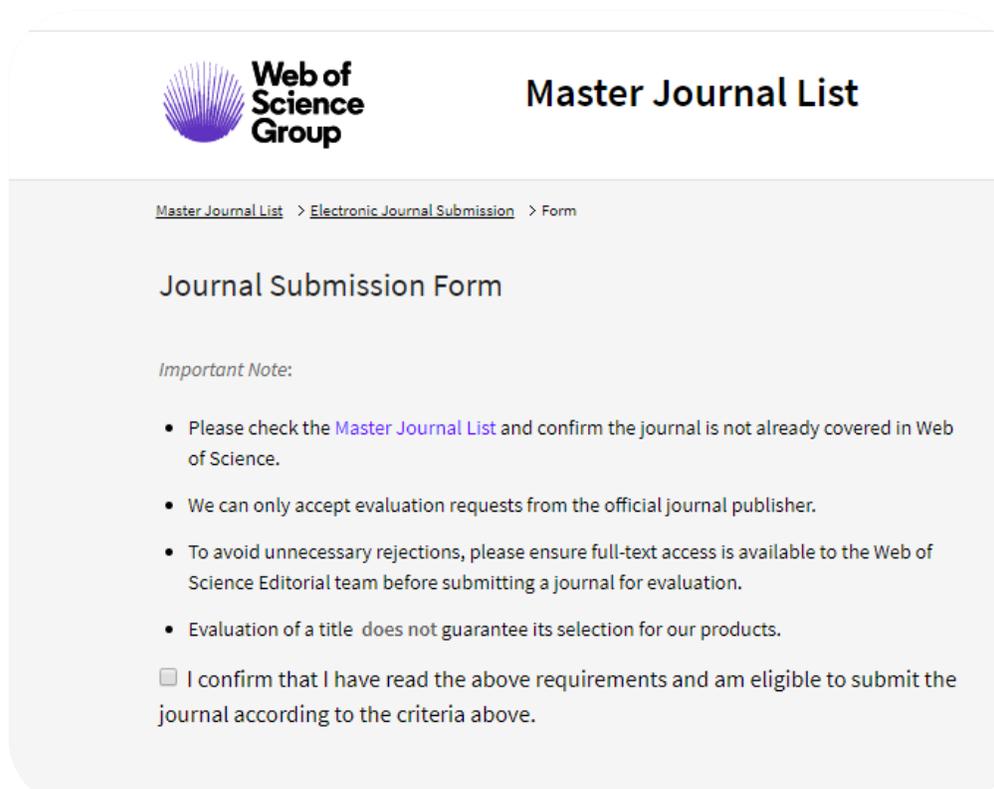
Contact details for the submitted journal's primary editorial and production roles must be provided to allow direct communication between the Web of Science Group and the journal staff.

O processo de avaliação do periódico para a coleção principal do Web of Science



Fonte: WoS, Clarivate Analytics, 2019.

Formulário de Submissão do Periódico



The screenshot shows the 'Journal Submission Form' page on the Web of Science Group website. The page header includes the Web of Science Group logo and the title 'Master Journal List'. Below the header is a breadcrumb trail: 'Master Journal List > Electronic Journal Submission > Form'. The main heading is 'Journal Submission Form'. An 'Important Note' section contains a bulleted list of requirements for journal submission. At the bottom of the form, there is a checkbox for confirmation.

Web of Science Group Master Journal List

[Master Journal List](#) > [Electronic Journal Submission](#) > Form

Journal Submission Form

Important Note:

- Please check the [Master Journal List](#) and confirm the journal is not already covered in Web of Science.
- We can only accept evaluation requests from the official journal publisher.
- To avoid unnecessary rejections, please ensure full-text access is available to the Web of Science Editorial team before submitting a journal for evaluation.
- Evaluation of a title does not guarantee its selection for our products.

I confirm that I have read the above requirements and am eligible to submit the journal according to the criteria above.

<http://mjl.clarivate.com/journal-submission/form/?>

Fonte: WoS, Clarivate Analytics, 2019.

Detalhes do Periódico

Journal Details

1. Official Journal Title *

3. e-ISSN (Please include both ISSNs if applicable) *

(ex. 1234-5678) For more information, visit [ISSN Portal](#).

5. Journal Homepage URL *

7. Journal Country/Region of Origin *

9. Publisher Country/Region of Origin *

11. Publisher Address *

13. Frequency *

15. Most Recent Issue (Vol, Issue, Year) OR most recent publication (for continuous publication) *

2. Additional Title (e.g. acronyms or bilingual title in current use)

4. Print ISSN (Please include both ISSNs if applicable) *

(If no print ISSN, please repeat e-ISSN)

6. Editor-in-Chief (If there are multiple, please list one) *

8. Publisher *

10. Imprint (where applicable)

12. First Year of Publication *

14. How many research and review articles did the journal publish in the last calendar year? *

16. Publication model *

17. Is the journal published in conjunction with a society, association, or institution? *

- No
 Yes

19. Subject Area *

Choose up to 3 categories (Please note, these may not be the final category/categories in which the publication will appear if accepted).

21. Does the journal have a statement of peer review policies? *

- No
 Yes

23. Please indicate whether articles have one or more of the following (please check all that apply): *

- DOI
 Consecutive page numbering
 Article number

18. Owner of publication *

20. Does the journal have a statement of publication ethics? *

- No
 Yes

22. Does the journal check articles for plagiarism? *

- No
 Yes

<http://mjl.clarivate.com/journal-submission/form/?>

Fonte: WoS, Clarivate Analytics, 2019.

Forma de Acesso e Idioma

Access

The Web of Science Editorial team requires access to the full text of the journal. If access is being provided via a username and password, please provide this information in the fields below. Please do not provide us your personal login information. If access will be provided via IP authentication, please contact Publisher Relations at the point of submission (publisher.relations@clarivate.com).

We cannot proceed with evaluation without full-text access to the content. To avoid unnecessary rejections, please do not submit your journal until you can ensure full-text access is available to the Web of Science Editorial team.

Please note that access must be provided to the Web of Science Editorial team and not require registration.

Please indicate below how the Web of Science Editorial team will access the publication:

- Open Access
- IP authentication
- Print-only (Note: If the journal is print-only, please send recent copies to: Clarivate Analytics, 1500 Spring Garden St, Philadelphia, PA 19130 USA. If a journal is available both print and online, publishers are strongly discouraged from sending print copies and should arrange for online access only).
- Username/password

Please note that the Web of Science Core Collection only considers journals in which the following fields are in English: Article title, article abstract, and keywords if available. References must be in English or Roman script.

26. What is the primary language of the full text? *

27. Secondary language, if applicable

<http://mjl.clarivate.com/journal-submission/form/?>

Detalhes do Contato do Editor

Editorial Contact Details

Please provide the contact details for the primary Editorial contact at the publisher.

28. Name *

29. Email *

30. Phone *

31. Job Title *

<http://mjl.clarivate.com/journal-submission/form/?>

Fonte: WoS, Clarivate Analytics, 2019.

Contato da Produção por Conteúdo

Production Contact for Content

Please provide the contact details for the primary production contact at the publisher.

32. Name *

33. Email *

34. Phone *

35. Job Title *

<http://mjl.clarivate.com/journal-submission/form/?>

Fonte: WoS, Clarivate Analytics, 2019.

Detalhes do Seu Contato

Your Contact Details

Please provide the contact details for the person submitting the evaluation request.

36. Name *

37. Email *

38. Phone *

39. Job Title *

I hereby confirm that all information given in this form is true and correct. I acknowledge that the evaluation may be discontinued or an accepted journal may be de-selected if the Web of Science Editorial team finds any information in this form to be misleading or untrue. *

* Denotes required field

Submit

<http://mjl.clarivate.com/journal-submission/form/?>

Fonte: WoS, Clarivate Analytics, 2019.

Bibliografia

EMERGING Sourcescitation Index. In: **WIKIPEDIA**, 2019. Disponível em: https://en.wikipedia.org/wiki/Emerging_Sources_Citation_Index. Acesso em: 20 set. 2019.

WEB of Science. In: **WIKIPEDIA**, 2019. Disponível em: https://en.wikipedia.org/wiki/Web_of_Science. Acesso em: 20 set. 2019.

WEB OF SCIENCE GROUP. Master journal list. **Journal submission form**. © Clarivate, 2018. Disponível em: <http://mjl.clarivate.com/journal-submission/form/?>. Acesso em: 16 set. 2019.